

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
BHS/BMS Cafetorium

Regular Meeting
July 27, 2020

1. **ROLL CALL**

Notice of this meeting was given in accordance with the provisions of Policy 1.450 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

Absent: None

2. **CALL TO ORDER** – 5:31 PM

3. **OPENING CEREMONIES**

A. Pledge of Allegiance.

4. **INFORMATIONAL ITEMS**

5. **REVIEW OF OPEN QUESTIONS**

Extra Restroom at Forestlawn Early Learning Center

Dan Forrer – ½ day M-F Forestlawn ELC

6. **COMMENTS FROM THE PUBLIC**

7. **APPROVAL OF THE AGENDA**

20-132 Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approves the agenda.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

8. **TREASURER'S BUSINESS**

A. **REPORTS**

B. **BOARD MINUTES**

20-133 Mrs. Lopez moved, seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approves the minutes as corrected from the following agenda(s).

Regular Meeting – June 22, 2020

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Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez
No: None.
Abstain: Mrs. Miller
Motion Carried: 4-0

C. PARENT TRANSPORTATION PAYMENT IN LIEU

- 20-134** Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education that the Sheffield-Sheffield Lake Board of Education approve the following **PARENT TRANSPORTATION PAYMENT IN LIEU** of school year 2019-20.

WHEREAS this Board does determine that the students listed below are legally entitled to transportation; and

WHEREAS the State Board of Education approved alternatives to Board owned buses are not reasonable available; now, therefore

BE IT RESOLVED that this Board of Education does approve "payment in lieu" contracts for the following students, payable to the parent or guardian.

Parent/Guardian	Student	Grade	School
Chauna Stapelberg	Oliver Stapelberg	3	Westside Christian Academy

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

D. PAYMENTS OF BILLS AND FINANCIAL STATEMENTS

- 20-135** Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the enclosed bills and financial statements.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

9. SUPERINTENDENT'S BUSINESS

A. REPORTS

B. PERSONNEL

RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS

- 20-136** Mrs. Czech moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

- a. **Ron Bare**, resigning as BHS Assistant Football Coach, effective January 23, 2020.

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- b. **David Baughman**, resigning as BMS Assistant Football Coach to accept another position in the district effective July 22, 2020.
- c. **Elizabeth Difucci**, resigning as Knollwood Title I Tutor to accept another position in the district pending approval of teaching position.
- d. **Tara Gaydosh**, retiring as Forestlawn ELC teacher, effective July 23, 2020.
- e. **Joy Morgan**, resigning as BHS Principal, effective July 28, 2020 pending board approval with the Westlake City School District.
- f. **Denise Signor**, resigning BHS/BMS SSP Monitor position to accept another position in the district effective August 24, 2020.
- g. **Kimberly Tiratto**, resigning as Pupil Personnel Paraprofessional, effective July 23, 2020 to accept another position in the district.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

ADMINISTRATIVE CONTRACT

20-137

Mrs. DeLuca moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake grant the following certified personnel an Administrative Contract as per the Master Agreement commencing at the start of the 2020-21 school year.

TWO (2) YEAR CONTRACT

- a. **Emily Adkins, Amend Contract to Serve as BHS Principal**, Base plus 8% M+40, Step 3, 225 days, effective August 1, 2020.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

CERTIFIED

20-138

Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

- a. **Elizabeth Difucci**, Forestlawn Early Learning Center PreK/K Teacher, B +12, Step 1, effective August 25, 2020.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

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SUPPLEMENTAL

20-139 Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel effective for the **2020-21** school year/season contingent upon successful completion of all payroll requirements, current certifications, *and pending district safety guidelines allowing sports to be permitted.*

- a. **David Baughman**, BMS Head Football Coach, Class II, Step 2, effective July 22, 2020.
- b. **Benjamin Dore**, BHS Assistant Varsity Football Coach, Class II, Step 0, effective July 28, 2020.
- c. **Analecia Sagula**, BHS Head Cheerleading Coach, Class II, Step 0, effective July 28, 2020.
- d. **Alanna Williams**, BHS Assistant Volleyball Coach, Class III, Step 0, effective July 28, 2020.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

CLASSIFIED

20-140 Mrs. Lopez moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

- a. **Kim Tiratto**, Bus Driver, 8 hrs./day, Step 2, 181 days + contracted holidays effective August 25, 2020.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

C. OTHER

20-141 Mrs. DeLuca moved seconded by Mrs. Miller that Sheffield-Sheffield Lake Board of Education approve the attached **EDUCATIONAL ALTERNATIVES PURCHASE SERVICE CONTRACT** for the 2020-21 school year which provides separate school facility placements and student transportation for selected students with disabilities.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

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- 20-142** Mrs. Jensen moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the LLA THERAPY AGREEMENT which provides the necessary therapy services including speech, behavioral, physical, and occupational to students who qualify for the 2020-21 school year.
- Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0
- 20-143** Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve and adopt the attached BOARD POLICY MANUAL CHANGES AND ADDITIONS and waive the three readings.
- a. Use of Face Coverings – EBEA
b. Use of Face Coverings – EBEA-R
- Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0
- 20-144** Mrs. Jensen moved seconded by Mrs. Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education adopt the use of the LORAIN COUNTY SCHOOLS REOPENING GUIDE for safety protocol regarding students wearing masks and all other information within.
- Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0
- 20-145** Mrs. Lopez moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached AMERICAB PROPOSAL/AGREEMENT which would provide transportation for student and monitor for the school year 2020-21.
- Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0
- 20-146** Mrs. Czech moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve and adopt the attached DISTRICT CALENDAR REVISIONS FOR THE 2020-2021 SCHOOL YEAR.
- Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

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- 20-147** Mrs. Jensen moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education enter a contract with the LORAIN COUNTY BOARD OF DEVELOPMENTAL DISABILITIES – MURRAY RIDGE CENTER for services for the 2020-21 school year as per the attached.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

10. STANDING COMMITTEE REPORT

1. Joint Vocational School – Sandy Jensen
Board problem with meeting.
2. Athletic Counsel – Lisa Miller
August 1st start of all sports.
3. Legislative Liaison – Amy DeLuca
Cares Act- ODE posted changes July 31st.
4. Endowment Fund – Pat Czech
Reworking future.
5. S.A.L.T. – Sheila Lopez
No report.
6. Finance Committee – Sheila Lopez
No report.

11. EXECUTIVE SESSION

- 20-148** Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

TIME: 6:18 PM

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

- A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

- 1) _____ Appointment;
- 2) _____ Employment;
- 3) _____ Dismissal;
- 4) X Discipline.
- 5) _____ Promotion;

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6) _____ Demotion;

7) _____ Compensation;

A. _____ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)

B. _____ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.

C. _____ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.

D. _____ Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

E. _____ Matters required to be kept confidential by federal law or regulations or state statutes.

F. _____ Details relative to security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

Mrs. Jensen moved seconded by Mrs. Miller Reconvene from executive session by consent at **7:45 PM.**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

12. **ADJOURNMENT**

20-149 Mrs. Jensen moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education adjourns.

Time: 7:45 PM

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

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Michael A. Pissini, Treasurer
Mrs. Pat Czech, President

The next meeting will be on August 10, 2020 at 5:30 PM at the BHS/BMS Cafetorium.